

**Position Title:** Vice Chancellor

**Reports to:** Chancellor

**Position Summary:** The Vice-Chancellor is the chief executive officer of the university, responsible for providing visionary leadership, strategic direction, and overall management to ensure the institution's growth, academic excellence, and operational efficiency. The Vice-Chancellor will foster a culture of academic innovation, inclusivity, and collaboration while maintaining the highest standards of integrity and accountability.

**Key Responsibilities:**

**1. Leadership and Vision:**

- Provide visionary leadership to the university, setting strategic goals and objectives that align with the institution's mission and values.
- Foster a culture of academic and administrative excellence, research innovation, and community engagement.
- Provide overarching supervision and strategic direction for both academic and administrative functions, ensuring the efficient operation of the university. This includes leadership over faculty, staff, and employees.

**2. Academic Excellence:**

- Direct the institutional planning and development and implementing the decisions or policies of the Governing Council with respect to academic and other relevant matters.
- Liaise with NAQAA and oversee all aspects of the accreditation processes, ensuring that IOU gets accreditation for all its programs.
- Oversee academic programs, ensuring they meet high standards of quality, accreditation and relevance.
- Promote a robust research environment, encouraging faculty and student research initiatives.
- Chair the Senate and sit as an ex-officio member of the Governing Council, and may sit or be represented in every Faculty Board and committees of the University and any like body within the University.

**3. Financial Management:**

- Supervise the university's financial resources, including budgeting, financial planning, and fundraising efforts.
- Chair the Budget Review Committee. Prepare the annual estimates of income and expenditure for consideration by the Governing Council and the management of the budget and resources within the estimates approved by the Council.
- Play a significant role in fund-raising and mobilization of resources.
- Oversee HQ campus operations, facilities management, and technological infrastructure.

4. **External Representations:**
  - Represent the university externally, both within Gambia and internationally.
  - Engage with various external stakeholders, such as research funding bodies, policymakers, government agencies, industry partners, alumni, and the broader community.
  - Strengthen the university's partnerships and collaborations locally, nationally, and internationally.
5. **Governance and Compliance:**
  - Ensure the university operates in compliance with all relevant laws, regulations, and accreditation standards.
  - Work closely with the Global Senior Management Committee, providing regular updates and engaging in strategic decision-making.
6. **Ceremonial and Civic Duties:**
  - Carry out ceremonial duties on behalf of the Chancellor, such as presiding over convocations, award ceremonies, and other significant events.
  - Engage with the local community and participate in civic activities, reinforcing the university's presence beyond its campus.

#### **Qualifications:**

- **Education:** A doctoral degree or equivalent in a relevant field from an accredited institution. The candidate should have a distinguished academic record, must hold the rank of Professor, ideally with a strong research background.
- **Experience:** A minimum of 15 years of progressive leadership experience in higher education, with a proven track record of success in academic administration, strategic planning, and financial management.
- **Skills:**
  - Exceptional leadership and interpersonal skills.
  - Strong strategic thinking and problem-solving abilities.
  - Excellent communication and public speaking skills.
  - Ability to build consensus and collaborate effectively with diverse stakeholders.

#### **Personal Attributes:**

- Visionary and inspirational leader.
- Ethical and accountable.
- Collaborative and inclusive.
- Innovative and forward-thinking.
- Resilient and adaptable.